The regular monthly meeting of the Coastal Bend SHRM Board of Directors was called to order by Board President Luis Cabrera at 11:39 a.m. at Del Mar College’s Center for Economic Development, 3209 S. Staples, Corpus Christi, Texas 78411. Quorum was established.

**COASTAL BEND SHRM**

**Minutes – Board of Directors Monthly Meeting**

**December 11, 2019**

**Board Members Present:**

Luis Cabrera, PHR, SHRM-CP – President

Elizabeth Shockley, CSP – President Elect

Bill Hibbs – Member at Large

Toni Nerren, SPHR – Past President

Ludy Ramirez – VP Membership

Melissa Quinones, CSP – VP Community Outreach

Cassondra Casanova, PHR – VP Legislative Affairs

Kaylee Hawkins, PHR, SHRM-CP – Secretary

**Not Present:**

Mary Canales, PHR, SHRM-CP – VP Professional Development

Laura Delgado, Ed.D. – VP Marketing & Public Relations

Stephanie Molina, PHR – VP Finance

**Board Approvals**

Financial Reports – Stephanie Molina was not available to present the November financials to the board. Elizabeth Shockley made a motion to table the November financials for the next meeting, Bill Hibbs second the motion, Board approved.

November Minutes – The November meeting minutes were presented to the BOD. The BOD reviewed how email votes will be captured in meeting minutes going forward. Elizabeth Shockley made a motion to approve the meeting minutes, Bill Hibbs second the motion, Board approved the November 2019 Board meeting minutes.

**Membership**

Ludy Ramirez, VP of Membership, presented five membership applications to the Board.

Olivia Jaimes – Professional

Catrina McAllister – Professional

Norma Jean Rivera – Professional w/SHRM

Vicki Rodriguez – Professional

Ivy Young – Professional w/SHRM

Bill Hibbs questioned the application for member Olivia Jaimes. Ludy will follow up with Olivia to find out if her job duties align with membership guidelines. Bill Hibbs made a motion to approve the other four applications, Melissa Quinones second the motion, Board approved the new members. The membership application for Olivia Jaimes is pending.

Ludy presented the SHRM membership audit results. There are sixteen members that need to be added to the roster. The chapter has a 35.6% affiliation with SHRM.

**Community Outreach**

Melissa Quinones, VP of Community Outreach, invited the scholarship winner to the luncheon but the recipient couldn’t make it. Melissa is currently working on the Del Mar College applications. She plans to send this out in March or April of next year.

Melissa made a motion to not have a job fair for next year. Bill Hibbs second the motion. Ludy Ramirez asked to see the numbers from the past job fairs to see if this is a trend. Luis Cabrera would like to see this event replaced with another event. The board voted four yes, one no and two abstain. The majority carries and a decision will be made in January to replace this event.

**Professional Development**

Mary Canales, VP of Professional Development, was not present but passed on the information that the speakers for January and February are booked. She has five people who are interested in the study group and would like to start in May. Elizabeth had someone reach out to her that would like to assist with the study group.

**Legislative Affairs**

Cassondra Casanova, VP of Legislative Affairs, is pulling quotes for the conference. She would like to compare the numbers from last year with the statements Stephanie Molina provided. Cassondra wasn’t coming up with the same numbers and there should have been a profit made from the conference. Cassondra would like to check to see if there might have been something from the previous year’s budget that carried over. Luis Cabrera will let Stephanie know that we will have questions on this at the next meeting.

**Finance**

Stephanie Molina, VP of Finance, was not present to give update on financials to the board.

**Marketing**

Laura Delgado, VP of Marketing, was not present but is currently working on updating the website with the SHRM logo.

**Secretary**

No business to discuss.

**President Elect**

Elizabeth Shockley, President Elect, is currently looking at dates and places to hold the board retreat in January.

**Past President**

No business to discuss.

**Member at Large**

This is Bill Hibbs last board meeting. The board thanked him for all that he has done for the CB SHRM. His last advice was for the future board members to come up with a major fundraiser.

**President**

Luis Cabrera, President, presented the proposed bylaw amendments for discussion. A proposed change to quorum was made to where board members can participate in meetings remotely. Electronic voting was added to the bylaws. Toni Nerren did not agree with the unanimous vote. Elizabeth Shockley suggested the vote should have a time limit of 72 hours. Updates were made to the name of the SHRM leadership conference and the times of when the secretary records minutes. Elizabeth would like to add verbiage that committees can be formed as needed. Luis will send a final draft for review.

The HR Awards are going to be held December 12th. National SHRM discount is now available for membership renewal. SHRM is also starting a new initiative called Convos & Coffee to try to change workplace culture. Luis would like to come up with a slogan for CB SHRM. He would also like for the logo to explain the chapter’s vision.

No other business, Luis Cabrera adjourned the meeting at 12:59 p.m. Meeting minutes taken by Kaylee Hawkins, Secretary.